KATE LEAHY, Chairperson JILL CAFFREY JILL BERESFORD HERBERT OSBORN JON DUANE Dan Ouellette, CME Executive Director

MEETING MINUTES

FOR THE SCITUATE HOUSING AUTHORITY'S REGULAR MEETING HELD ON TUESDAY, AUGUST 13, 2024 AT <u>6:30 PM</u> AT 791 COUNTRY WAY IN SCITUATE, MA. CALL TO ORDER TIME: 6:30 PM

 Approval of July 16, 2024 Minutes Motion to Approve by: H. Osborn Second By: J. Caffrey Vote: Unanimous In Favor Acknowledge receipt/approve Accounts Payable Warrant Motion to Approve by: H. Osborn Second By: J. Duane Vote: Unanimous In Favor Monthly Financial & Reconciliation Reports (June is Third Quarter was presented.) Motion to Approve by: J. Caffrey Second By: H. Osborn Vote: Unanimous In Favor Acknowledge receipt of the Director's Report of August, 2024 Motion to Acknowledge by: J. Duane Second By: H. Osborn Vote: Unanimous In Favor New Business Authorize E.D to sign Cert of Final Completion for Fire Alarm Project (FISH 264081) Motion to Authorize by: H. Osborn Second By: J. Caffrey Vote: Unanimous In Favor New Business Authorize E.D to sign Cert of Completion for Wheeler Park Porch Renovations (FISH 264075) Motion to Approve by: J. Duane Second By: J. Caffrey Vote: Unanimous In Favor Authorize E.D. to sign Cert of Completion for Wheeler Park Porch Renovations (FISH 264075) Motion to Approve by: J. Duane Second By: J. Duane Vote: Unanimous In Favor Authorize the Daprove by: H. Osborn Second By: J. Duane Vote: Unanimous In Favor Motion to Approve by: H. Osborn Second By: J. Duane Vote: Unanimous In Favor Appoint Commissioners to Policy Committee Motion to Authorize the Chair to appoint two Commissioners by: H. Osborn Second By: J. Duane Vote: Unanimous In Favor F. Appoint Commissioner as HUD eLOCCS Coordinator by: H. Osborn Second By: J. Duane Vote: Unanimous In Favor G. Support Re-appointment of Jill Caffrey 's re-appointment by: J. Duane Motion to Support J. Caffrey's re-appointment by: J. Duane Second By: H. Osborn Vote: Unanimous In Favor H. Review possible commissioner candidate (William Geary) Motion to Support J. Caffrey's re-appointment by: J. Duane	Roll Call		Attending: Absent: Other attendees:	Kate Leahy, Jill Caffrey, Herb Osborn, Jon Duane Jill Beresford Dan Ouellette				
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Executive Session: none

AFTER THE MEETING: Ongoing Sessions